



**STATE OF IOWA**  
invites applications for the position of:

## **Criminal Intelligence Analyst**

**SALARY:** \$20.19 - \$29.67 Hourly  
\$1,615.20 - \$2,373.60 Biweekly  
\$41,995.20 - \$61,713.60 Annually

**OPENING DATE:** 04/24/17

**CLOSING DATE:** 05/24/17 11:59 PM

### **JOB DESCRIPTION:**

**Only applicants who meet the Minimum Qualification Requirements and meet all selective requirements will be placed on the eligible list.**

The Iowa Insurance Fraud Bureau is the State Law Enforcement agency specifically tasked with receiving and investigating complaints of insurance fraud, and facilitating criminal prosecution of the offenders. The position of Criminal Intelligence Analyst is a non-sworn position within the Iowa Insurance Fraud Bureau. The Criminal Intelligence Analyst performs tactical criminal intelligence analysis work independently of and with special investigators and the Bureau Chief.

The Criminal Intelligence Analyst provides general support for bureau operations by handling inbound calls from key stakeholders; receiving and reviewing incoming fraud referrals and investigative reports; evaluating and analyzing information to determine accuracy and validity; obtaining additional related information as needed and preparing reports to disseminate within the bureau.

The Criminal Intelligence Analyst is relied upon to access criminal justice information systems to perform detailed background checks of suspects in criminal cases.

The Criminal Intelligence Analyst performs intelligence analysis work which supports ongoing investigations. This includes collecting, collating, analyzing, developing and disseminating illustrative work products for ongoing investigations concerning fraud or other criminal activity within various lines of insurance.

The Criminal Intelligence Analyst is responsible for entering and maintaining all cases in the case management system, in addition to handling various technical aspects to include extracting statistical reports and developing trend reports.

The Criminal Intelligence Analyst will, as needed, prepare and provide thorough testimony as to the investigative findings in legal and administrative hearings to present facts and evidence relevant to a specific case.

For additional information regarding the Iowa Insurance Division and positions available, please visit <https://iid.iowa.gov/employment>.

### **SELECTIVES:**

001 Investigative Work

6 months' experience, 12 semester hours, or a combination of both in one or in any combination of the below areas

involving:

- Private investigation
- Insurance company investigations
- Parole/probation officers and similar investigative backgrounds such as misrepresentation/fraud investigations, or accident analyses
- Creating reports to determine cause or responsibility in illegal or inappropriate actions involving the public domain

### **MINIMUM QUALIFICATION REQUIREMENTS:**

Graduation from an accredited four-year college or university;

OR

an equivalent combination of education and experience substituting experience equal to one year of full-time work which involved the compilation, interpretation and evaluation of criminal investigation or intelligence information for one year of the required education with a maximum substitution of four years;

OR

an equivalent combination of education and experience substituting experience equal to one year of full-time work experience where the primary emphasis of the job involved research and analysis of data/information and the reporting of results or experience in the investigation of criminal activities for one year of the required education with a maximum substitution of four years.

For additional information, please click on this [link to view the job description.](#)

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APPLICATIONS MAY BE FILED ONLINE AT:  
<https://iid.iowa.gov/>

Position #17-00069  
CRIMINAL INTELLIGENCE ANALYST  
MW

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